

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 5th November 2021			
1.	Attendees and apologies			
		Suzanne Wickham (Chair – Wiltshire Councillor) Carole King (Wiltshire Councillor) Gordon King (Wiltshire Councillor) Michael Sutton (Westbury Town Council) Keith Rayward (Bratton Parish Council) John Pollard (Edington Parish Council) Valerie Jarvis (Dilton Marsh Parish Council) Sarah Harris (Westbury Town Council officer) Kirsty Rose (Wiltshire Council) Pat Whyte –(Wiltshire Council)		
	Apologies	Francis Morland (Dilton Marsh Parish Council)		
2.	Notes of last meeting			
		The notes of the last meeting were agreed at the area board on 2 nd Sept 2021.		
3.	Financial Position			
		The available CATG budget at the start of the meeting is £7312.78		
		The contribution level for Parish/Town Councils is set at 30%.		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Allocations made at meeting:</p> <p>Clivey, Dilton Marsh £1440 (£1008 CATG, £432 DMPC) Petticoat Lane, Dilton Marsh £200 (£140 CATG, £60 DMPC)</p> <p>Remaining budget: £6164.78</p>		
4.	Top 5 Priority Schemes			
a)	<p>Issues 6667 6939 6562 B3098 Bratton Road</p>	<p>1. <u>The length of the 50mph speed limit between Edington and Bratton – change to 40mph</u></p> <p>It was agreed that the required contribution from the parish councils could be reduced to £364.75 each with the CATG funding the remaining £2188.50. Bratton and Edington Parish Councils have agreed to this since the last CATG meeting.</p> <p>CATG agreed £729.50 additional funding to bring CATG allocation to £2188.50.</p>	<p>The legal advertisement for the proposed change to 40mph has taken place without objections having been received.</p> <p>The target completion date is 24th January 22 when the signing works will be complete and the order sealed.</p>	To note

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	<p>18-19-8, 18-20-26 Frogmore Road (From Rosefield Way to Slag Lane).</p>	<p>Westbury Town Council confirmed preferred option is 'high level intervention' and agreed a contribution of £1073.75 to the topo survey. KR has placed an order for the survey to be undertaken. The total cost of the survey is £4295 with CATG allocation of £3221.25 and £1073.75 from WTC.</p> <p>Likely cost of providing the full length footway is approx. £100k. There are items to resolve including land negotiations and drainage. KR suggested delivering in two phases. Phase 1 being the section from Rosefield Way to the rail bridge costing in the region of £50-60k.</p> <p>CATG agreed to submit a substantive bid relating to Phase 1 with a £4000 contribution.</p> <p>KR to provide plan and cost to Town Council before August 16th to allow council to consider its contribution.</p> <p>KR to prepare submission form and liaise with CK.</p>	<p>Substantive bid submitted.</p> <p>CK asked if it is possible to remove this route as the alternative for vehicles which cannot travel under the Station Road bridge. KR will discuss with Bridges team.</p> <p>MS stated that Westbury Town Council have some concerns regarding the scheme and whether it addresses the concerns raised by residents. This is as a result of complaints from residents regarding the proposal.</p> <p>MS to report back following the town council HP&D meeting on 15th November as to whether town council support is withdrawn.</p> <p>KR explained that the scheme would not proceed without the support of the town council.</p>	MS
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	<p>18-19-11 Edington – various roads (excl. B3098)</p> <p>20mph request</p>	<p>Report circulated to CATG members in April setting out recommendations for the implementation of 20mph speed limit on various roads in the village at an estimated cost of £13,000.</p> <p>The group agreed to submit a bid for funding via the Substantive CATG bid process. CATG have allocated £1000 toward this. Edington Parish Council have confirmed £1000 contribution</p> <p>Substantive bid to be made in next round. Closing date this year is 17th September</p> <p>CATG allocation of £1000.EPC £1000</p>	<p>Substantive bid submitted and awaiting outcome of bid process.</p>	<p>To note</p>
d)	<p>18-20-09 Dursley Road and Hawkeridge junctions with B3097</p>	<p>The speed limit assessment has been ordered with Atkins but there will be a delay to the assessment being completed due to the current restrictions in place for Atkins employees.</p> <p>Await outcome of speed limit assessment.</p>	<p>Atkins have completed site assessments and are awaiting additional data.</p> <p>KR to check with Traffic Signals regarding status of signal junction on list for replacement.</p>	<p>Atkins</p> <p>KR</p>
e)	<p>18-20-8 Bratton – 20mph Speed Limit Assessment</p>	<p>BPC would like to pursue implementation of a 20mph speed limit on Lower Road and Court Lane. Estimated cost is £4500 with 50% contribution offered by BPC. CATG agreed to progress. Funding £4500 (£2250 CATG, £2250 BPC).</p>	<p>TRO documentation to be passed to TRO team for legal advert</p>	<p>KR</p>
f)	<p>18-20-27 Alfred Street Westbury</p>	<p>Problem Lorries and Transporters attempting to turn left from Bratton Road in Alfred Street on a daily basis. This problem has increased dramatically since lorries have been rerouted from Bath through Westbury. When they realise they cannot turn they attempt to reverse onto the pavement and back onto Bratton Road. This has caused damage to my property and is</p>	<p>Works complete. Item to be removed from tracker.</p>	<p>To note</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>putting the lives of pedestrians at risk. I can provide photographic evidence of incidents if required.</p> <p>Request Signage to inform NOT SUITABLE FOR HGVs and clearer indication how to get to the A350 Trowbridge Road.</p> <p>Westbury Town Council – Highways, Planning and Development Meeting – Monday 16th November 2020:</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>The committee asks: If signage can be considered, at both ends of Alfred Street and Bratton Road, for HGVs coming from Warminster.</p> <p>Signing proposal presented with unsuitable for HGV signing at each end of Alfred Street.</p> <p>Funding of £165 agreed (£110 CATG/£65 WTC). Order to be raised for sign installation.</p>		
5.	Other Priority schemes			
a)	Issue 6557 A3098 Hisomley Crossroads, Speeding	Dilton Marsh Parish Council to consider/consult upon one-way for The Hollow and feedback to CATG. Parish Council will discuss at next parish meeting	KR to respond to query regarding constultation methods	KR
b)	Issue 7163 Dilton Marsh	The provision of a 20mph speed limit on various roads in the village is being consulted upon by the parish council. Await outcome of wider consultation on 20mph limit by Dilton Marsh Parish Council.	KR to respond to query regarding constultation methods	KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Parish Council will discuss at next parish meeting		
c)	<p>18-20-4 Parking Oldfield Park Westbury (nr 103) – Request for additional parking</p> <p>18-20-5 Oldfield Park, Westbury - Parking (nr 71)</p>	<p>On 23rd November 2020 a meeting was held remotely between Selwood Housing, Wiltshire Council and Westbury Town Council.</p> <p>One of the actions for WTC HP&D committee to consider, was an Experimental Traffic Order for the area. The experimental traffic order could be time limited to target the worse times of the day and may be more acceptable to residents. An experimental traffic order would allow an opportunity to gauge the success and impact of school parking. This would be supported with targeted enforcement.</p> <p>WTC HP&D committee voted in support of the Experimental Traffic Order –</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>For CATG information, WTC HP&D committee asked that the Town Clerk writes to the schools in Oldfield Park about the issues with parking and ask the schools to remind parents they can park in Railway Close car park.</p> <p>KR has also asked the WC Road Safety team to contact both schools and undertake a visit to review the existing arrangements around school drop off and pick up. The schools will also be encouraged to take up the walking, cycling and scooter training initiatives offered by WC.</p>	<p>KR reported that STP advisor had contacted schools but they have not taken up the offer.</p> <p>GK asked KR to update Cllr Dean regarding this issue. GK will raise travel plan with Junior school headteacher.</p> <p>Parking enforcement will take place. KR to also liaise with PCSO.</p> <p>KR also to review options for waiting restrictions on Queens Road and Oldfield Park</p>	<p>KR/GK</p> <p>KR</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>KR has reviewed available parking at Railway Close around school drop off times and there are limited available spaces. Group may need to consider alternative action.</p> <p>STP advisor will contact both schools to discuss Taking Action on School Journeys fund. School can access funding for improvements to encourage more walking and cycling.</p>		
d)	18-20-18 Bratton Road Westbury – narrow section	<p>KR explained that the scheme had been installed without priority in order to encourage more co-operative, courteous approach between drivers. In most instances this appears to be working. Priority being given to those exiting the town centre toward Bratton would require parking on Bratton Road to be removed in order to allow space for queuing and passing vehicles. Priority being given to those travelling toward the town centre may lead to queuing back toward the Laverton with drivers approaching around a bend without forward visibility of a queue.</p> <p>The group discussed the issue and the town council felt that priority to those approaching from the town centre should be given further consideration.</p> <p>GK provided an update that residents are concerned about frequent road rage incidents and confrontation</p> <p>KR presented option for priority working with footway widening. It would be necessary to remove some on-street parking. Overall cost with footway widening would be £25,000. Signing and road markings only would be £9,000. KR recommends footway widening option to improve pedestrian environment and remove any doubt about road width.</p>	Substantive bid in 22/23. KR to progress design for bid purposes.	KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		GK supported this approach, as does MS and other councillors. GK suggested substantive bid be made in 22/23 to fund this scheme.		
e)	18-20-13 & 14 Newtown, Westbury – Traffic Calming request	It was agreed to wait for the traffic survey results before determining the next course of action. Survey requested to take place at top and bottom of Newtown. KR to liaise with traffic surveys re: locations. Await outcome of traffic survey..	Survey outcome still awaited. GK would like to see action considered regardless of survey outcome as this location continues to be a problem. KR to review options.	KR
f)	18-20-20 Newtown, Westbury – request for ‘unsuitable for HGV’ sign	The traffic survey to be undertaken on Newtown has been asked to include vehicle types to identify the extent of this issue. The group agreed to await the outcome of the traffic survey. Await outcome of traffic survey.	As above	
g)	18-20-21 & 22 The Mead, Westbury	Pedestrian crossing assessment circulated. Recommendation to provide tactile paving and bollards to enhance existing dropper kerb crossing point at approx. cost of £2000. Westbury Town Council object to the recommendation and share the following feedback to CATG, for their meeting on 11th June 2021: <i>The report suggests that having a light controlled crossing would cause difficulty to drivers, as they might not see the lights in time at the speed they are travelling at, however an uncontrolled crossing, where pedestrians cross at their own risk and presume drivers can see them and stop in time, would be seen to be acceptable?</i> <i>How would drivers see pedestrians any better compared to seeing lights – either way a certain amount of stopping distance</i>	It has become apparent during the design process that to install the tactile paving on the side leading to the Mead Lakes, pedestrian access into the Lake via the RoW cannot be maintained. It is therefore necessary to promote a Temporary Traffic Regulation Order to close the RoW during the works. To do this, along with pedestrian management and signing that go along with this, adds a considerable cost to the scheme . The current estimate brings the total scheme cost to £4700.	KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p><i>is required.</i></p> <p><i>If the concern is that drivers would not be able to stop in time, should consideration be given to reducing the traffic speed?</i></p> <p><i>Bollards and a tactile surface would be better than nothing. If this is the only option available, Westbury Town Council would request that warning signs are in place, in both directions, to inform drivers that a pedestrian crossing point is coming up.</i></p> <p>KR explained that the report did not raise issues regarding visibility to and from a formal controlled crossing but the location does not meet the criteria set out in WC policy for the provision of a formal crossing.</p> <p>CATG agreed to progress upgrades to informal crossing point subject to funding contribution from WTC. This will include warning signs as requested.</p> <p>Funding £2000 (£1500 CATG, £500 WTC)</p>	<p>An alternative option has been prepared (see Detailed Design Option 2) omitting the tactile paving but retaining the bollard installation. This removes the element of the construction work that requires the footpath closure and is therefore deliverable within the allocated budget. With the warning signs, the total scheme cost of this option is £1600.</p> <p>The group agreed to proceed with option 2.</p>	
h)	18-20-28 Westbury Infant School	<p>Problem Badly parked cars in front and behind Westbury Infant School, speeding on Eden Vale Road on dropping off and picking children from the school hours. Really concerning for children's safety.</p> <p>I have some worries and complaints about drivers near Westbury infant school. Lots of drivers speeding. Why is no sign of school and 20mph sign while school hours? It is very frightened sometimes as drivers speeding as lots of children walking to school. Also parking on the grass in front of school. Same very bad situation at the back of school.</p>	<p>KR reported that STP advisor had contacted schools but they have not taken up the offer.</p> <p>GK asked KR to update Cllr Dean regarding this issue. GK will raise travel plan with Junior school headteacher.</p> <p>Parking enforcement will take place. KR to also liaise with PCSO.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Request Can Council give us some more information about this situation? We think something has to be done until not too late.</p> <p>Would like 20mph sign and amber flashing lights during school picking/collecting children from school hours. And stop badly parked cars on grass, double yellow lines and behind garages at the back of school.</p> <p>Westbury Town Council – Highways, Planning and Development Meeting – Monday 16th November 2020:</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>The committee asks:</p> <ul style="list-style-type: none"> ○ If signage can be considered, to indicate there is a school coming up. ○ The speed limit on the section of road outside the school be reduced. <p>The police have confirmed they will do some spot checks in the area.</p> <p>KR explained a 20mph advisory limit could not be installed as the flashing amber lights are not permitted on the approach to the signal controlled crossing. A 20mph speed limit in this location would require extensive traffic calming to reduce vehicle speeds.</p>		
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>The parking shown is in contravention of the restrictions and will be highlighted to Parking Enforcement for action.</p> <p>The following actions were agreed:</p> <p>Parking Services to be contacted re enforcement</p> <p>Schools to be contacted by School Travel Plan Advisor and Road Safety to discuss road safety (walking, cycling, scooting) initiatives available, Taking Action on School Journeys and any other concerns regarding school traffic.</p> <p>PCSO to be contacted to request presence at school drop off/pick up times.</p>		
i)	18-20-29 Clivey Dilton Marsh	<p>Problem The Dilton Marsh sign is missing from the Clivey entrance to the village and the Parish Council has received request from residents for this to be reinstated, together with a traditional village 'gate' to mark the entrance to the village.</p> <p>Request The PC would like a Dilton Marsh sign and gate to be installed</p> <p>A signing plan and cost estimate is to be prepared.</p>	<p>The group agreed to proceed with the installation of a village gate and village nameplate as proposed. The total cost is £1440. The CATG contribution is £1008 and PC contribution is £432</p>	
j)	18-21-2 Bitham Mill, Westbury	<p>Request: Bar marking to prevent cars parking alongside marked parking bay.</p> <p><u>Westbury Town Council – Highways, Planning and Development Committee Meeting – Monday 15th February 2021</u></p> <p>The committee voted –</p>	<p>KR to check if lining complete</p>	KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>3. That the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost. *</p> <p>*The committee agreed a £75 contribution towards an H-Bar. CATG agreed to progress. Funding £150 (£75 CATG, £75 WTC)</p> <p>Passed to ad-hoc lining. Await completion.</p>		
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

k)	18-21-3 Alfred Street, Westbury	<p>Request: I am a resident of BA133DY area for the past 3 years and have noticed more motorists speeding down our road. Its the straight stretch in front of the Horse and Groom pub. All the houses on this road, their gates open onto the road not a pavement and is a double yellow line area so no cars are parked.</p> <p>We really need speed restrictions in place, speed bumps or islands. Something to make us safer leaving our property and the people leaving the pub.</p> <p><u>Westbury Town Council – Extraordinary Highways, Planning and Development Committee Meeting – Monday 22nd March 2021</u></p> <p>The committee voted –</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>The committee ask CATG to consider traffic calming in this area, appropriate signage to discourage non-residential vehicles and HGVs</p> <p>Traffic survey requested. Await completion</p>	Await outcome of traffic survey	
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

l)	18-21-5 Dog Kennel Lane, Westbury	<p>Request: Issue with Dog Kennel Lane not being recognised by post office systems resulting in issues with deliveries. Request for assistance to resolve with Post Office and additional signing.</p> <p>At a meeting held on Monday 24th May 2021, Westbury Town Council Highways, Planning and Development Committee considered the lack of signage at Dog Kennel Lane issue and has the following response to make:</p> <p>The committee voted –</p> <p>3. That the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost. *</p> <p>* The committee agreed a 25% contribution towards additional signage.</p> <p>CATG agreed that an additional street nameplate may be appropriate with an approximate cost of £200 however would request a 50% contribution from WTC due to the very localised nature of the request.</p> <p>WTC confirmed 50% contribution.</p> <p>CATG agreed £200 funding (£100 CATG/£100 WTC). To be ordered.</p>	Order to be raised for works by mid-Dec with implementation in New Year.	
m)	Bratton – Lower Road/B3098/Stradbrook Crossroads	<p>Concerns regarding safety at crossroads. Request for improved signing. Documentation from Keith Rayward attached.</p> <p>CATG requested this be investigated to determine what improvements can be made.</p>	KR to provide plan and cost estimate to Parish Council and to CATG by next meeting.	KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	Traffic Surveys			
a)	18-19-4 Newtown and Long River Road, Westbury	Metrocount undertaken prior to lockdown, however was subject to flooding therefore no data available. Count to be re-done in next batch.	Await outcome of metrocount. Police have stated to Westbury Town Council that they cannot undertake enforcement until they have information from the metrocount in order to target resources effectively.	AB to note
b)	Meadow Lane, Westbury	Awaiting survey		
7.	New Requests / Issues			
a)	18-21-6 Leigh Road, Westbury Extension of Footway	<p>Request: I have to bring this to your attention. Matravers School leading into Leigh Road I really think the path should be extended past the railings as I seen about dozen school kids walking along there towards Springfield road and the traffic was busy and it's an accident waiting to happen. The footway should be extended.</p> <p>At a meeting held on Monday 20th September 2021, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p> <p>The committee voted –</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p>	<p>KR to review options including:</p> <ul style="list-style-type: none"> • Discussion with Matravers re use of pedestrian gate and potential for fence to be moved back. • Relocation of utility post • Enhancement of dropped kerb crossings to encourage pedestrians to cross 	KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	18-21-7 Slag Lane, Westbury Request for Traffic Calming	<p>Request: Ongoing issues with speeding along Slag Lane as well as the area being used as a rat run to avoid traffic queues in the surrounding areas.</p> <p>There is a proposal to improve safety for pedestrians in the area of Frogmore Road and Slag Lane towards Vivash Park however nothing has been proposed to address concerns residents have about speeding traffic and the safety of families and children on and near Slag Lane in the stretch from Frogmore Road to Station Road and the proposal of a 20MPH speed limit will not address this problem as drivers ignore the current 30mph speed limit.</p> <p>Traffic calming measures along the stretch of road above. Residents feel chicanes would be a good option to help slow down traffic.</p> <p>At a meeting held on Monday 20th September 2021, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG. *</p> <p>*With a request that CATG consider adding this request to the scheme that is currently being considered.</p>	<p>KR explained surveys in 2015, 2017 and 2019 recorded average speeds of 24/25mph and 85thile around 29/30mph indicating that this location meets the criteria for a sign only 20mph speed limit and does not indicate a speeding issue with general traffic.</p> <p>A further traffic survey is to be undertaken.</p> <p>CK felt that traffic calming was possibly not the correct solution on Slag Lane.</p> <p>MS stated that action is required as there are vehicles exceeding the limit and resulting in concerns from residents and frequent complaints.</p> <p>KR suggested that enforcement by the Police targeting the small number of drivers exceeding the limit would be most appropriate. SW agreed to raise this with the PCC to highlight the need for enforcement here.</p>	SW
c)	18-21-8 Slag Lane, Westbury Request for pedestrian barriers	Members of HP&D will be aware of the ongoing traffic and safety concerns relating to Slag Lane, as well as the proposed bid for a major scheme for Frogmore Lane which, if successful,	KR explained that the latest govt. guidance is to remove pedestrians barriers and limit new	KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>will bring certain benefits to Slag Lane (e.g. 20mph signs). This scheme may or may not be approved for action by the unitary authority.</p> <p>What the scheme does not address is what I consider to be a safety issue which could be actioned now at modest cost.</p> <p>Problem There are three paths leading out of the Lakeside View estate directly onto Slag Lane. Children in the vicinity ride bicycles and scooters, run around etc down the paths leading onto the road, not always with appropriate due care and attention. Currently, while each path has a single post at the point of exit this does not act as a suitable barrier to stop anyone going down the slope and into the roadway with its regular speeding cars taking a shortcut between Rosefield Way and Station Road.</p> <p>Proposal I would ask the committee to put forward a proposal to CATG for the erection of a suitable safety barrier at each of the path exit points. These could be sited on the road side of the pavement along Slag Lane. The sort of barrier I have in mind are those which are found outside the entrance to many schools. There is a similar barrier on the main road at a footpath exit opposite the Tesco Express.</p> <p>At a meeting held on Monday 20th September 2021, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p> <p>The committee voted –</p>	<p>installs as they make routes inaccessible for wheelchair users etc. However each location can be reviewed by the Road Safety Auditor who will determine if a safety risk is present that would benefit from the installation of barriers.</p> <p>KR to arrange this.</p>	
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		3. That the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost.		
d)	18-21-9 Petticoat Lane, Dilton Marsh Street name plate	The PC resolved to request that a replacement street name sign is installed at Petticoat Lane. A location plan for the preferred site of the sign is provided. The PC would like Wiltshire Council to approve the installation of a replacement street sign.	CATG allocated funding subject to feasibility. Total £200 – CATG £140, PC £60	
e)	18-21-10 Hawkeridge Road, Westbury Request for ANPR at Bus Gate	Westbury Town Council Highways Planning and Development (HP&D) Committee to refer to Community Action Transport Group (CATG) a proposal for an ANPR control at the existing 'bus only' gate. These works to be included in the substantive Slag Lane/Frogmore Rd scheme. Please see supporting documents with the full details. At a meeting held on Monday 18 th October 2021, Westbury Town Council Highways, Planning and Development Committee supported the above issue/request being referred to the Community Area Transport Group (CATG) to investigate a proposal and advise on costs for an ANPR control at the existing 'bus only' gate. These works to be included in the substantive Slag Lane/Frogmore Road scheme.	The group supported this request and agreed that further work to prepare a detail design and robust cost estimate should be undertaken. MS suggested that the Town Council may be willing to make a substantive contribution to cost, or cover in entirety.	KR
8.	Other items			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)				
9.	Date of Next Meeting: 14th January 2022 – 10am			

Westbury Community Area Transport Group

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of **£ 6164.78**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications